

Wyoming School Nutrition Association Board Meeting

April 11, 2019 2:00 PM

Call-In Number: #1-857-216-6700

Pin# 822549

Attendees: Denise Kinney, Gina Blackburn, Annie Weisz, Marie Allison, Mike Pyska, Leah Kenison, Linda Martin, Megan Scholebo-Smith, Tamra Jackson, Roxann Greenlee, Wes Clarke

Agenda:

Call to Order:

- Welcome
- Adoption of Agenda

Action item:

- Wes Clark
- Notify SNA of our State Conference; Dates, Location, State Conference Contact by April 15- for the 2019-2020SY--Nate Bell
- NW Regional Rep? was Linda Osborne

Reports:

1. **Membership report:**
 - Leah
2. **Financial report:**
 - Shannon- see attached
3. **Ramkota**
 - Ramkota is secured for our State Conference. They are just awaiting the itinerary and food list and set up specifics.
4. **Conference Speaker**
 - Jess Ekstrom is slated for our conference. We need to get their contract questionnaire back to them asap. Then they will send us what they will require for down payment. Also need to have their Program Questionnaire completed and returned to them by the end of April.
5. **Food Show**
 - , Mike Pyska has sent out vendor application week of March 18th, and is moving forward.
6. **Conference schedule**
 - Roxann has agreed to help with registration and scheduling classes. We need to help fill in the blanks.
 - Conference draft attached
 - Linda Martin agreed to teach a couple of classes. Recipes & Nutrikids
 - Heather Mortensen has indicated interest in presenting on her Summer Mobile feeding program.
 - Farm to Plate would like a spot as well.

- Brook Brockman has secured the ICN trainers to come to conference

Sunday, June 16, 2019	Healthy Cuisine for Kids – Set Up Date
Monday, June 17, 2019	Healthy Cuisine for Kids (one day session)
Tuesday, June 18, 2019	Cashier’s Training (2 hrs)
Tuesday, June 18, 2019	Utilizing the Cafeteria as a Classroom (2 hrs)

- Addressing the SNA Wednesday meeting at conference, where & who.

7. Giveaway items

- Participant giveaways? (Mugs)
- Classroom giveaways?
- 50/50 drawing?

8. Board Openings

- Recruiting new board members and vice presidents
- Open board positions for 2019-2020?

Events:

- How was LAC?
- NLC, leadership conference in Sarasota FL. May 9-11. Denise and Megan will be attending. Need more interested people to attend next year.
- ANC is anyone going to St. Louis this year?

Topic and Discussion:

Gina motioned to adopt the agenda, Megan seconded the motion

Wes Clarke:

- Needs the help of the board if he is to continue his presidency but still wants to help if he can.
- Wes joined the meeting at 2:11
- Linda Martin proposed that we keep Wes on as president until the end of his term.

Strategic Plan of Action:

- Deadline was in December.
- Wes sent it out to the board after the meeting.
- The board agreed to work on it together and send it to Nationals ASAP.

2020 Conference:

- The board decided on June 22-25, 2020 for the WY SNA Conference
- Leah motioned to approve these dates, Traci seconded the motion
- Awaiting confirmation from the Ramkota for availability

Membership Report:

- New year discount promotion brought 6 new members
- 207 total members

Financial Report:

- See attached report
- Linda motions to approve financial report, Wes seconds the motion

Conference 2019:

- Classes:
 - Linda Martin will teach 2 classes – recipes & Nutrikids
 - Shannon – production record training. This went over really well last year but could use a 2-hour class
 - Heather Mortenson can present on her summer mobile feeding program
 - Behavior specialist – how to manage staff/leadership at every level. Traci will contact.
 - Wednesday afternoon – plan to have a class for all in the WY Room (holds 175 people) so vendors can set up for food show.
 - The board will explore having a cocktail hour with cash bar afterwards.
- Keynote:
 - Jess Ekstrom
 - Need to send questionnaire with decided speaking time – 6/18 3:30-4:30
 - Wes moved to approve this time, Denise seconded the motion
- Ramkota:
 - Awaiting itinerary and food choices from us
 - Meals:
 - The board agreed to have at least 1 lunch paid for. Most likely during the state awards on Tuesday June 18th. The WDE Superintendent and WY First Lady will come to the opening ceremony.
- Vendor Show:
 - Thursday June 27th
 - No classes in vendor show rooms after 2:30 pm on Wednesday
 - Mike has 3 booths reserved so far
 - FSA will donate 250 bags
- Schedule:
 - Roxann will work on schedule and program – thank you!

Open Positions:

- Leah will send email to members about Vice President and NE Regional Representative positions

Next Meeting:

April 25th at 2 pm

Check #	Date of Check	Description	Withdrawal/ Debit (-)	Deposit/ Credit (+)	Balance	Cleared Bank	Statement Month
		Beginning Balance			\$ 25,215.53	NA	
Deposit	6/8/2018	SNA Dues		\$ 210.00	\$ 25,425.53	YES	
Deposit	6/8/2018	SNA Dues		\$ 25.00	\$ 25,450.53	YES	
		Cash - 100 for change; 50 for 50/50					
1161	6/15/2018	50/50	\$ (150.00)		\$ 25,300.53	YES	
		Bad Arm Productions - Josh					
1162	6/19/2018	Blue balance due	\$ (4,375.00)		\$ 20,925.53	YES	
		Board Dinner - FireRock					
Debit	6/20/2018	Steakhouse	\$ (858.43)		\$ 20,067.10	YES	
		50/50 donation to Sublette Co School district for unpaid balances					
1163	6/21/2018	Conference cash and vendor checks	\$ (229.00)		\$ 19,838.10	YES	
Deposit	6/22/2018			\$ 18,514.00	\$ 38,352.10	YES	
		Ramkota Conference Center Kelly Swanson speaker final					
1164	6/28/2018	fee	\$ (6,530.72)		\$ 31,821.38	YES	
1165	6/28/2018	Logan Weber - Jill Phillips Contracted Services Final fee	\$ (1,250.00)		\$ 30,571.38	YES	
		Derede Darden - Speaker					
1166	6/28/2018	mileage	\$ (3,600.00)		\$ 26,971.38	YES	
1167	6/28/2018	Tammie Rempe - Speaker	\$ (241.98)		\$ 26,729.40	YES	
1168	7/16/2018	mileage	\$ (250.70)		\$ 26,478.70	YES	
	7/17/2018	SNA Dues		\$ 5.00	\$ 26,483.70	YES	
	7/17/2018	SNA Dues		\$ 75.00	\$ 26,558.70	YES	
1169	7/27/2018	Gina BlackBurn	\$ (537.22)		\$ 26,021.48	YES	
	8/10/2018	SNA Dues		\$ 15.00	\$ 26,036.48	YES	
	8/10/2018	SNA Dues		\$ 15.00	\$ 26,051.48	YES	
	9/11/2018	SNA Dues		\$ 5.00	\$ 26,056.48	YES	
	9/11/2018	SNA Dues		\$ 5.00	\$ 26,061.48	YES	
		Jessica Campbell workplace ergonomics WSNA presentation					
1170	9/20/2018		\$ (200.00)		\$ 25,861.48	YES	
	10/5/2018	SNA Dues		\$ 60.00	\$ 25,921.48	YES	
	10/5/2018	SNA Dues - WCS D7		\$ 75.00	\$ 25,996.48	YES	
							Accnt Statement match
	10/5/2018	SNA Dues		\$ 163.50	\$ 26,159.98	YES	
	11/3/2018	SNA Dues	\$ -	\$ 15.00	\$ 26,174.98	YES	
							Accnt Statement match
	11/3/2018	SNA Dues	\$ -	\$ 60.00	\$ 26,234.98	YES	
		Linda Martin - reimbursement for LAC					
1171	12/18/2018	airfare	\$ (708.50)		\$ 25,526.48		
		EMS LINQ Inc. Website					
1172	1/25/2019	Yearly Fee	\$ (895.00)		\$ 24,631.48		
		Linda Martin - reimbursement for LAC					
1173	3/5/2019	room and board	\$ (1,641.30)		\$ 22,990.18		
		LAC Registration Linda					
1174	3/5/2019	Martin	\$ (485.00)		\$ 22,505.18		
		Wyoming Secretary Of State Annual Report as Nonprofit					
Debit Card	3/27/2019	organization	\$ (27.00)		\$ 22,478.18		