



Wyoming School Nutrition Association

SY 24-25 Goal: Refresh the WY SNA website to increase functionality and engagement.

Agenda

November 4, 2024

2-3pm

President-Ashley Roth

President Elect- Tami Ratcliffe

Vice President- Shelia Stewart

Secretary- Savannah Layland

Treasurer- Annie Weisz

Legislative Chair- Open

Vendor Chair Co-Chairs- Heather Smothers and Leah Kenison

NE Regional Rep- Melissa Williams

NW Regional Rep- Kari Kawano

SE Regional Rep- Ramona Moody

SW Regional Rep- Wendy Kennedy

Past President- Holly Cawley

1. Welcome
 - a. Call to order roll call- *All Present, highlighted in yellow.*
 - b. Adoption of agenda – *Tami moves to adopt, Leah seconds*
2. Reports- Annie: *Treasurer's report of accounts*
3. Recommended Actions/Routine Matters
 - a. Fall Newsletter- Savannah
 - i. *Regional Reps will gather regional news/recipes/articles*
 - ii. *President will put together a President's letter*
 - iii. *President will compile legislative news*
 - iv. *Savannah will reach out to WDE to see if they would like to include anything*
 - v. *Articles due by November 15th so newsletter can be put together by November 22nd.*
 - b. Website Goal Check In
 - i. Who has not sent their item(s) to Ramona and Wendy?
 1. *Kari and Melissa waiting on a couple bios*
 2. *Holly and Savannah gathered:*
 - a. *ServSafe*
 - b. *SIS directory*
 - c. *Special Diets*
 - d. *Gen will be sending a directors list soon*
 - e. *Will use generic OVS resources*
 3. *Ashley and Annie created a ticket to use on the website to advertise the conference*
 - a. *Sent to Wendy and Ramona to review*
 4. *Leah- still working on it.*
 5. *Tami- waiting until after the election*
 - ii. Savannah- Are you ready to start importing the information to the website?
 - c. Conference Speaker
 - i. Tami- Any updates on Chris Burkhardt?
 - d. Vendor Show Update- Leah
 - e. Conference Food
 - i. ~~Everyone gets a bottled water in the morning and it can be refilled at the water fountain~~



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- ii. June 24 (LCCC)-
 - 1. LCCC Coffee and Tea Service (\$11.94/gallon) x 5
 - 2. Bottled Water Member's Mark
 - 3. Juice and soda from Sam's
 - 4. Member's Mark Variety Pack Muffins (9 ct- \$7.48) x 5
 - 5. Member's Mark Breakfast Platter Variety (40 ct \$20.98) x1
 - 6. Member's Mark Cinnamon Rolls (8ct/ \$8.98) x 5
 - 7. Lunch in Dining Hall (\$9.18/person) x 125= \$1,147.50- **Holly and Ashley are going to investigate/eat there to be sure the quality is what the SNA would like to see.**
 - 8. Variety of snacks from Sam's
- iii. June 25 (LCCC)
 - 1. Coffee and Tea Service
 - 2. Bottled Water Member's Mark
 - 3. Juice and soda from Sam's
 - 4. LCCC Doughnuts (\$16.19/dozen) x 10
 - 5. Lunch in Dining Hall (\$9.18/person) x 125= \$1,147.50
 - 6. Variety of snacks from Sam's
- iv. June 26 (LCSD1)-
 - 1. Coffee and Tea Service LCSD1
 - 2. Bottled Water Member's Mark
 - 3. Juice and soda from Sam's
- v. Food budget proposal
 - 1. Sam's Club- Not to exceed \$550
 - 2. LCCC- Not to exceed \$3,000
 - 3. LCSD1 Catering- Not to exceed \$100
- f. Future Business
 - i. Next board meeting 12/2/2024
 - ii. We will look closer at the conference classes
- g. Adjournment

Action Items:

- 1. **Send articles to Savannah- If you are not on the list, but have something we can include, please do so.**
- 2. **Send website drafts to Ramona and Wendy for approval**